



## SEARCH ANNOUNCEMENT

### Executive Vice President & Chief Operating Officer

NeighborWorks America, an organization that cares deeply about affordable housing and community development and the people who benefit from them seeks an experienced and highly engaged Executive Vice President & Chief Operating Officer to lead and effectively manage and coordinate the work of several programmatic divisions and business units. Reporting to the CEO, the EVP/COO will be held accountable for the effective internal direction of corporate efforts, activities and resources that maximize and leverage business goals to enhance program direction and impact.

This executive senior leader serves as a chief program officer that provides strategic management, guidance and oversight, establishes measurable goals and priorities, identifies opportunities for collaboration and ensures that effective resources are shared across divisional lines and are implemented. Working in tandem with the EVP/Chief Financial Officer, the EVP/COO will exercise leadership and management that ensures that the organization is focused on continuous process improvement, consistent application of policies and procedures and effective stewardship over the resources entrusted to NeighborWorks America.

The successful candidate will have a bachelor's degree (required) and master's degree (preferred) in a relevant discipline from an accredited college or university. The position requires a minimum of 10-15 years of substantive management experience encompassing multi-faceted programmatic disciplines in the community development field and supervision of highly experienced entrepreneurial managers. The position also requires verifiable experience managing a multi-million dollar operating and grants budget in a complex, operational, financial and political environment, sound understanding and appreciation of fiscal accountability and internal controls, knowledge of affordable housing issues especially with regard to neighborhood revitalization and cross-sector collaboration, housing development and finance, and/or the management of community-based non-profit organizations.

The position commands an individual that takes a social entrepreneurial approach to organizational operations with a proven track record of strategic business process development and refinement. This individual must be skilled at navigating and operating as a chief program leader capable of managing complex programs, projects and new initiatives while leveraging stakeholder relationships that have broad corporate, network and external implications, and a strong community development background with knowledge about and connection to the NeighborWorks network in order to anticipate, plan/design, and/or respond to opportunities to enhance their success.

If you have excellent written and oral communication skills, a collegial, collaborative, integrative approach to management that increases personal accountability toward clearly defined measurable goals, high degree of organizational skill, outstanding analytical skills balanced by practical, strategic management expertise, strong problem solving and project management skills, combined with a deep understanding of organizational dynamics and development, and the ability to perform successfully in a diverse, multi-cultural environment, then we want to have a conversation with you!

***Nonprofit HR has been exclusively retained for this search engagement.***

For fullest consideration, submit your materials and address the experience and qualifications in your cover letter being sought to: [execsearch@nonprofithr.com](mailto:execsearch@nonprofithr.com) or mail or fax to: Nonprofit HR, Attn: EVP/COO Search, 1400 Eye Street, NW, Suite 500, Washington, DC 20005, Fax: 202.785.2064. Electronic submissions highly preferred. Applications will be accepted until position is filled but interested individuals are encouraged to apply immediately. NeighborWorks America is an Equal Opportunity Employer M/D/F/V. Please visit [www.nw.org](http://www.nw.org) for more information or contact Patty Hampton, CSP, Managing Partner at Nonprofit HR at [phampton@nonprofithr.com](mailto:phampton@nonprofithr.com).